



Dear Resident @ \_\_\_\_\_

The Bedford Stuyvesant Restoration Corporation- Weatherization Assistant program (BSRC-WAP) is going to assist the owner(s) and all the residents with weatherization improvements at a significantly reduced cost to us. **The measures the Weatherization team employs to improve the value and liveability of your residence include, but are not limited to, the following:**

- New Replacement Windows.
- New Energy Efficient Refrigerators (based on age and efficiency of current units).
- New LED Light Bulbs.
- Ventilation system improvements (baths & kitchens).
- New showerheads.
- New smoke and carbon dioxide detectors.

We are encouraging each resident to fully cooperate with Bedford Stuyvesant Restoration - Weatherization Intake Team, and provide them with the requested documents that are required by New York State to fund the projected work.

Our staff will require the following information:

- Weatherization Resident Application (Form 4).
- Copies of Income Documentation (Pay Stubs; Four (4) consecutive pay stubs if paid weekly, two pay stubs if paid bi-weekly).
- Copy of SNAP Benefits Receipts or Card (if applicable).
- Copy of Social Security Award Letter.
- Unemployment Statement.
- Any documents that indicate receipt of any form of benefits from the government.

Thank you in advance for your cooperation and the opportunity to serve you.

**Bedford Stuyvesant Restoration - Weatherization Team**